

Hochschule München University of Applied Sciences

Teaching Fellowship Programme 2024/2025

Call for Applications

Hochschule München University of Applied Sciences (HM) is one of the largest universities of its kind in Germany with currently around 18.900 students in 14 academic departments. A broad range of study programmes and disciplines, excellent industry contacts, and our international profile make us a highly renowned university within Germany and Europe.

Established in 2007, the HM Fellowship Programme seeks to strengthen the international dimension in teaching and research at Hochschule München and to foster collaboration with our partner institutions all over the world. The programme supports visits of international scholars to Munich for a period of one semester (4-5 months) and has already attracted more than 60 visiting fellows to Munich over the years. The programme has two funding lines: one with a focus on teaching activities (HM Teaching Fellowship Programme), and another line with a focus on research collaboration (HM Research Fellowship Programme).

With the present call for the **Teaching Fellowship Programme** we invite applications for the summer semester 2024 (15 March to end of July 2024) or the winter semester 2024/2025 (01 October 2024 to mid-February 2025). HM plans to award up to three fellowships to outstanding candidates from different disciplines and ideally with experience and special expertise in the field of international teaching (eg. concepts, methods, formats, practical experience with international classrooms).

The fellows are expected to offer at least 6 teaching units (of 45 minutes each) per week in English language and to hold and assess exams for their courses at the end of the semester. Apart from these **general teaching activities** they should engage in a joint **international teaching project** with HM faculty and staff (approx. 4,5 full hours per week). The teaching projects can be proposed individually by each department in collaboration with the candidate and should ideally contribute to the development of new international teaching formats, methods or learning resources. The projects can for example be geared towards

- developing international modules, study programmes or certificates
- implementing joint online or blended learning-courses with international partner institutions
- preparing international double or joint degree programmes
- field-testing of cross-cultural teaching methods

Benefits and conditions

Each fellowship is rewarded with a gross total amount of up to €17.000. This amount includes:

- travel expenses for a round-trip from the place of residence to Munich (for the fellow only; expenses for accompanying partners or family members cannot be covered through HM)

- a monthly accommodation allowance of max. €1.000 for proven rental expenses
- a teaching honorarium of €100 per lecture unit (45 Min.)
- a lump-sum payment for the joint teaching project of €3.000

In addition a comprehensive welcome service and support in all organisational matters, such as visa application and accommodation search in Munich, will be provided by the HM International Office. Selected scholars will be awarded the title „Honorary Fellow of Hochschule München“.

Application

Applicants should hold a doctoral degree/PhD and have a proven track-record in their academic field as well as substantial experience in international teaching. Applicants from HM partner institutions will be given preference. Candidates from other institutions may also be eligible, if a future partnership is of mutual interest.

To apply for the fellowship please submit the following documents (preferably .pdf format):

- **application form** (see attachment)
- **curriculum vitae/résumé** including list of publications and details on international teaching experience and expertise
- **letter of motivation** including reasons for interest in joint teaching project with an HM faculty partner
- short **course proposals** for at least two courses you can offer to teach at HM (alternatively an overview of courses you have taught to date)

Applications have to be complemented with a **proposal for the joint international teaching project** which needs to be handed in by an HM faculty member or academic department. All nominees and project proposals will be assessed by an independent selection committee headed by the HM Vice-President for Teaching.

The closing date for applications including the project proposals is **12 November, 2023**.

Please submit your personal application documents by e-mail to your academic contact/project partner at HM or to the HM International Office (international-office@hm.edu) in time before this deadline.

The selection results will be announced at the beginning of December 2023.

Contact

For more information regarding the HM Teaching Fellowship Programme and the application process please feel welcome to contact the programme coordinator Mrs Nicole Kewitz (nicole.kewitz@hm.edu, tel. ++49 89 1265 1118).