



## POSITION DESCRIPTION

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|----------------|------------------------|
| Department:    | College of Engineering |
| Working Title: | JEDI Faculty Scholar   |

### Overview:

The College of Engineering has identified specific strategic goals and strategic actions that are intended to help the college create a diverse and inclusive culture as envisioned in our diversity statement. Those goals include establishing an inclusive culture where all members of our community can thrive and be their authentic self.

As we work together to achieve these goals, we are establishing a CENG Justice, Equity, Diversity, and Inclusion Faculty Scholar position. This position will be supported using the Dean's Club for Innovation development funds.

This position will reside in the Dean's office and is intended to be a faculty leadership position focused on developing, implementing and leading some of our college strategic actions around JEDI topics. The JEDI scholar will work closely with the Associate Dean for Diversity and Student Success to design, implement, and manage initiatives, actions, and programs related to justice, equity, diversity, and inclusion. In addition, the JEDI Faculty Scholar will serve as a mentor to other faculty around issues of justice, equity, diversity, and inclusion.

This is an excellent opportunity for a faculty member (tenured, probationary or lecturer) interested in JEDI topics and actions and looking for leadership development. This position will include 6-8 WTUS of assign time per quarter and is envisioned as a 1-2 year rotating position.

The JEDI Scholar will sit on the College Council but will continue to be an active member of their own department and will continue their own scholarship. It is expected that some activities undertaken in the role of JEDI Scholar could lead to publications and future grant proposals.

### Specific Roles and responsibilities will include (but will not be limited to):

- Promote and support efforts for the integration of JEDI topics throughout the engineering curriculum.
- Promote and lead efforts related to an annual event which features workshops for and by faculty and student leaders which promotes an active sharing of ideas and celebration of successes in JEDI activities.
- Develop policies and programs that provide recognition and incentives for faculty, staff, and students to engage in the work of creating a culture within the College of Engineering that supports our goals around justice, equity, diversity and inclusion including the annual JEDI recognition awards.
- Work with CENG JEDI Committee to develop, coordinate and implement as appropriate, JEDI initiatives including:
  - Professional development opportunities in JEDI topics for faculty, staff and students
  - Justice, Equity, Diversity and Inclusion speaker series
  - Book Circles
- Work with communications to highlight JEDI activities and achievements on our website, in newsletters and on social media throughout the year.
- Administer the IDEAS mini-grants program.
- Work with active JEDI committees and CENG departments to develop a yearly one-page impact report to highlight the myriad of activities ongoing in the college.
- Work with and potentially chair the following committees:

- CENG JEDI Committee
  - CENG Recruitment Committee
- Serve as advisor to the CENG Student JEDI Committee and collaborate with the Diversity Club Advisory Board (DCAB).
- Collaborate with OUDI and CTLT as needed

#### Application:

- Interested faculty are invited to submit a CV and a cover letter that focuses on their interest in JEDI topics, their previous achievements in this arena and their leadership experience as a whole. Candidates should also provide two on-campus reference that can speak to the faculty member's experience in JEDI program design and execution.