

Faculty Scholar - College of Engineering San Luis Obispo/Maritime Accreditation and Integration Coordinator

Position Summary

The College of Engineering seeks a Faculty Scholar to support accreditation, program coordination, and cross-campus implementation efforts associated with the Solano campus. This position will provide strategic and operational support to the Engineering Technology (ET) and Mechanical Engineering (ME) programs, with particular emphasis on ABET-related activities within ET and broader coordination and integration efforts across both programs.

The Faculty Scholar will work collaboratively with department leadership, faculty, course coordinators, and college administration to help facilitate communication, coordinate implementation activities, track timelines and follow-up items, connect stakeholders with needed resources, and support ongoing program development and continuous improvement efforts between the Solano and San Luis Obispo campuses.

This is an excellent opportunity for a faculty member (tenured, probationary, or lecturer) interested in academic leadership, program development, accreditation support, and cross-campus collaboration. The Faculty Scholar will work closely with the Associate Dean for Faculty Affairs and College Operations, department leadership, and faculty and staff stakeholders to help coordinate, implement, and advance key college initiatives associated with the Solano campus.

This position includes 8 WTUs over the academic year. The Faculty Scholar will remain based at their home campus, with occasional travel to the Solano or San Luis Obispo campus as needed. Regular coordination meetings with faculty, staff, and college leadership will support ongoing initiatives and facilitate collaboration across campuses and departments.

Primary Responsibilities

Accreditation and Continuous Improvement Support

Support accreditation, assessment, and continuous improvement efforts associated primarily with the Engineering Technology Department, including:

- Assisting faculty and leadership with development and implementation of assessment and continuous improvement practices
- Supporting data collection, organization, and analysis related to student outcomes and program effectiveness
- Helping establish sustainable processes for assessment reporting and accreditation readiness
- Coordinating meetings, timelines, and documentation associated with accreditation and program review activities
- Supporting alignment of assessment and evaluation processes across campuses, as appropriate
- Assisting with development and organization of systems and infrastructure for collection and management of assessment-related data

Cross-Campus Coordination and Implementation Support

Support coordination and implementation efforts associated with the Engineering Technology and Mechanical Engineering programs across the Solano and San Luis Obispo campuses, including:

- Facilitating communication and coordination among faculty, course coordinators, staff, and campus stakeholders
- Supporting integration-related activities, including laboratory development and coordination efforts across campuses
- Tracking action items, timelines, and deliverables to help ensure progress on strategic and operational initiatives
- Identifying and helping connect stakeholders with resources needed to support implementation efforts
- Supporting collaboration between departments and campuses to improve consistency, coordination, and student experience

Collaboration and Leadership Opportunities

The Faculty Scholar will have an opportunity to:

- Work collaboratively across departments and administrative units
- Facilitate communication and coordination among faculty and staff
- Help advance projects through organization, follow-through, and implementation support
- Provide proactive problem-solving and project coordination
- Support a culture of continuous improvement and student-centered program development

Eligibility

Applications are open to faculty members within the College of Engineering who are interested in academic leadership, program coordination, accreditation support, and cross-campus collaboration. Experience with program assessment, continuous improvement processes, accreditation activities, program implementation, or cross-campus efforts is desirable but not required.

Preferred Qualifications

- Strong organizational, communication, and project coordination skills
- Ability to facilitate collaboration and coordination across faculty, staff, departments, programs, or campuses
- Interest in supporting accreditation, assessment, or continuous improvement processes
- Interest in academic leadership, program development, or college-level coordination activities

How to Apply

Applicants should submit the following materials to Marissa Maloney at mjmalone@calpoly.edu **by Monday, June 1:**

- A brief statement of interest describing relevant experience and proposed goals for the Faculty Scholar assignment
- A current curriculum vitae
- A letter of support from their department chair