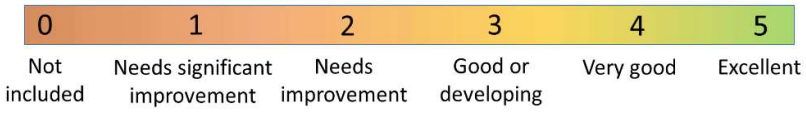
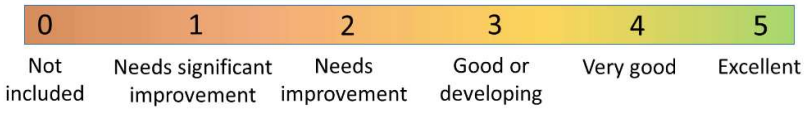
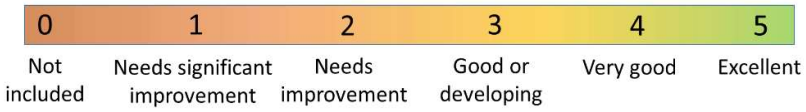
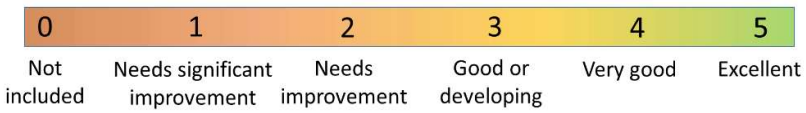
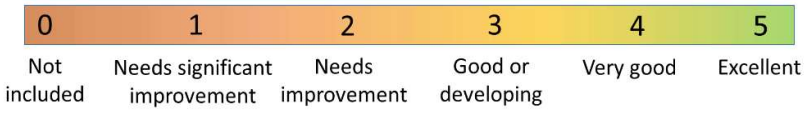
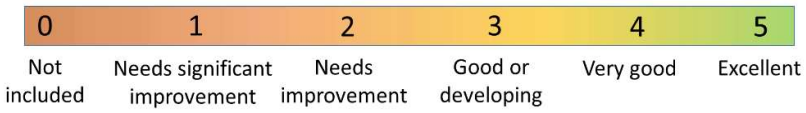
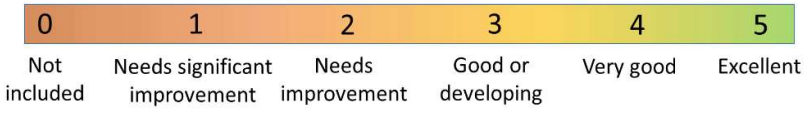
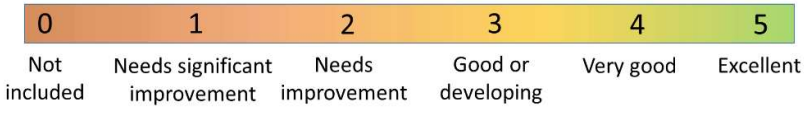
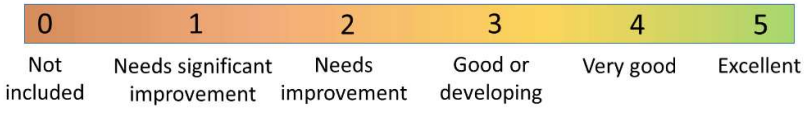
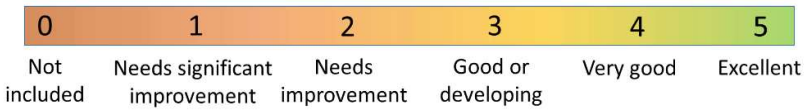
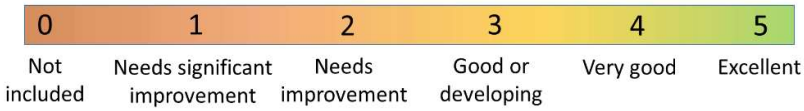
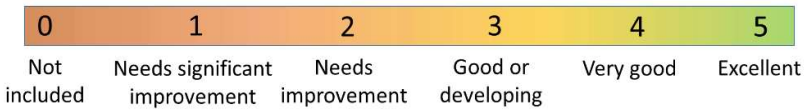
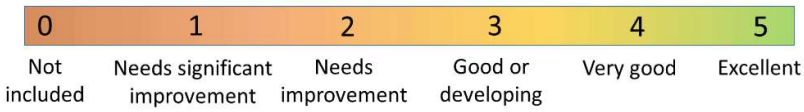
Cal Poly MSc Aerospace Engineering – Thesis Proposal Feedback Form

The following criteria should be used by all committee members to evaluate the proposals of Masters candidates in the Aerospace Engineering department at Cal Poly. After the proposal has been completed, please return this form directly to the thesis advisor (not to the student).

Content (~65%)	
Introduction and Background (literature review): Is it clear where this work lies in the context of the field in general including external works?	
Motivation: What is the reason for this work and is it relevant to development of the field in general?	
Project: Is it new work? Will it contribute to the field? Will the student be doing something unique, or just repeating existing work?	
Scope: Is it clear what the scope is? Does it align with the general field? Is it well defined (not too broad or too narrow)?	
Methodology: Does the proposed plan seem feasible? Will it produce the required results? How will verification be performed?	
Analysis Plan: What are the minimum criteria for completion? How will results be statistically or otherwise proven?	
Schedule: Is the schedule feasible? Is there time built into the schedule for unexpected delays?	
Challenges: Expected challenges and alternate plans if something arises. Includes budget if relevant.	
Level of Technical Detail: (adequate for a proposal): *Keep in mind that this is a proposal so the student is still <u>developing</u> expert knowledge*	

Professionalism (~35%)	
Personal appearance (professionalism, clarity, expression, etc)	
Slide formatting (layout, readability, consistency, information, etc)	
Preparation (was it clear the student had thought through the presentation in advance, etc)	
Responding: Did the student respond well to comments and questions from committee members.	
Adaptability: Did the student openly accept comments and questions from the committee, and take the information on board to improve their plan.	
General Feedback and Comments	

Converting to a letter grade – guidelines for thesis advisor and students

$$Score = \frac{Sum\ of\ awarded\ scores}{70}$$

Department recommended: A = >88%, A- = >85%, B+= >82%, B= >75%, below 75%, set-up an 'incomplete' contract with the student